

## STUDENTS WITH SPECIAL NEEDS

Heritage College provides various services to support students with special needs through the **Department of Student Services**. Adapted services are delivered and monitored by a professional counselor and with the help of students who care about their fellow students' academic and professional success. These services complement classroom learning and include tools, appropriate technology and information to enhance student success. The Department of Student Services ensures that all student information is kept confidential.

### Eligibility Criteria for Special Needs Accommodation

1. Students benefit from support services while enrolled in any Heritage College Program.
2. Students have to have been evaluated by a specialist (e.g. doctor, neuro-psychologist or speech therapist).
3. Students must provide the specialist's report to Student Services.

### Profile

Generally, students who are experiencing the following challenges are accommodated at Heritage College:

- Learning Disabilities (Dyslexia, Dysphasia, etc.)
- Attention Deficit Disorder (ADD / ADHD)
- Mental Health Issues
- Autism / Asperger's Syndrome
- Physical or medical conditions

### Accommodations

- Extended time for exams or tests
- Test and exams written outside of the classroom (student requires special equipment, distraction-free environment, or a computer for in-class essays)
- Scribes
- Tests and exams in enlarged print
- Tests and exams on tape or electronic format
- Tests and exams in Braille
- Alternative testing format (when feasible and approved by the teacher)
- Notetaker
- Taping of lectures (with teacher's permission—for personal use only)
- Enlarged print material
- Material on tape
- Copies of overheads or PowerPoint used in lectures (provided by teachers when possible)
- Oral / ASL interpreter
- FM system (provided by student—teacher wears transmitter)
- TV decoder for closed caption
- Laptop computer (provided by student)
- Electronic speller (approved by teacher)
- Lab assistant
- Student aid
- Physical education aid
- Extended deadline for completion of assignments (if arranged with the teacher in advance)
- Allowance for misspelling without penalization when tests or exams are written in class
- Flexible arrival times to class (due to mobility problem, adaptive transportation, etc.)
- Use of computer for exams
- Specific software such as Word Q-Speech Q and electronic speller—learning tools that help students read, write and organize their assignments