



APPLICATION

FOR ORGANIZATION IN THE VULNERABLE SECTOR

Receipt #
Admin. #

SECTION 1 – NAME OF ORGANIZATION

Complete name of organization	I.D. #	New application <input type="checkbox"/> Renewal <input type="checkbox"/>
Adresse complète de l'organisme	Adresse courriel de l'organisme	Volunteer <input type="checkbox"/> * Paid employee <input type="checkbox"/> join payment
Téléphone #	Fax #	Nature of employment :

SECTION 2 – IDENTITY CHECK ON THE APPLICANT (PRINT) * 2 PIECES OF I.D. INCLUDING AT LEAST ON WITH PHOTOGRAPH

Driver's license <input type="checkbox"/> Passeport <input type="checkbox"/> Health insurance card <input type="checkbox"/> Other <input type="checkbox"/> (spécifier)		
Complete name of organization representative who proceeded with the identification of applicant	Signature of representative X	Date(yy-mm-dd)
TO BE COMPLETED IF VOLUNTEER		
I confirm that the applicant will be working only as a volunteer and will not receive any salary from the organization. Any false declaration is subject to the the annulation of the protocol signed with the SPVG		
Signature of representative : X _____ Date : _____ (yy-mm-dd)		

SECTION 3 – APPLICANT IDENTIFICATION (PRINT)

Name	First Name	Date of birth (yy-mm-dd)	Male/Female	Height	Eyes
Complete address	Postal code	Home phone #	Work phone #		
Driver's license #		Province where license was issued			
Maiden name		Employment			
Addresses (past 5 years)					
_____ From: (month/year) _____ To : (month/year) _____					
_____ From: (month/year) _____ To : (month/year) _____					
(Use another sheet if needed)					

SECTION RÉSERVÉD FOR SPVG

Reception date : _____	Employee numberr : _____
RESULTS OF BACKGROUD CHECK <i>(See criterias selected by organisation)</i>	
Based on the checks and the information available in the databases available to us on this day : _____,	
we find that : <input type="checkbox"/> there is no registration concerning any of the identified areas/criteria.	
<input type="checkbox"/> appropriate checks were carried out.	
_____	_____
SPVG representative's name (print)	Signature of representative
_____	_____
Phone number	Date

SECTION 4 - SCREENING CRITERIA

Area	List of conducts displayed or offences committed that are incompatible with the employment sought.	Check X
SEXUAL	Conduct or offence of a sexual nature, including sexual aggression, indecent acts, solicitation or invitation to prostitution, etc.	
VIOLENCE	Criminal behaviour or offence involving any form of violence, including homicide, robbery, assault, kidnapping, forcible confinement, intimidation, harassment, etc.	
THEFT FRAUD	Criminal conduct or offence that could be deemed theft or fraud such as burglary, theft, joyriding, fraud, corruption or impersonation.	
AUTOMOBIL E	Criminal infraction related to driving an automotive vehicle, including impaired driving, hit-and-run, etc.	
DRUGS – NARCOTICS	Conduct or offence related to narcotics, food and drugs, including possession, trafficking, importing, growing, etc.	
OTHER	e.g.: fire, gangsterism. Specify:	

SECTION 5 - CONSENT AND AUTHORIZATION OF APPLICANT

I, the undersigned, do consent to the Service de police checking my background, including any conviction or charge for a criminal or penal offence, as well as any conduct that would reasonably raise concern that I might pose a risk to the physical or moral safety of vulnerable persons. Offences listed in the Appendix to the *Criminal Records Act* are also treated as part of the background even if they led to a pardon. I also consent to the Service de police de Gatineau doing checks based on the screening criteria listed above and forwarding the findings in accordance with the procedure set out in this form.

X _____
Applicant's signature _____
Date (yy-mm-dd)

X _____
If applicant is minor, signature of parent or legal guardian _____
Date (yy-mm-dd)

If result is positive, I wish to receive the details :

- In person at the **Hull** police station In person at the **Aylmer** police station
 In person at the **Gatineau** police station In person at the **Buckingham** police station
 By mail

WARNING

The organization to which you are applying has identified the above list of conducts and offences as being inconsistent with the job sought. The screening process used will enable this organization to assess, based on these criteria, the application of each volunteer or paid employee who might pose a risk if this individual worked with vulnerable persons (who could be physically or morally exploited or abused).

The employer or organization is subject to the *Charter of Human Rights and Freedoms* (R.S.Q., chapter C-12), specifically, sections 18.2 "penal or criminal offence" and 20 "Distinction based on aptitudes, non-discriminatory", as well as to the *Act Respecting Access to Documents Held by Public Bodies and the Protection of Personal Information* (R.S.Q., chapter A-2.1), the *Act Respecting the Protection of Personal Information in the Private Sector* (R.S.Q., chapter P-39.1) and the *Criminal Records Act* (R.S., [1985], c. C-47).

Applicants interested in obtaining more detailed information may contact the Service de police de la Ville de Gatineau representative

RESULTS

Negative result : When police checks found no impediment/record, the result section in the request indicates: no registration concerning any of the identified areas/criteria.

Positive result : When police checks found one or more impediments/records, the result section in the request indicates: appropriate checks were carried out.

Checking completed : Upon completion of the required checks, the SPVG transmits the original request to the organization. The form titled "Checking results" containing the checking details is sent directly to the candidate. The SPVG does not communicate police checking results to the organization. It is up to candidates to transmit their results to the organization if they wish to pursue their application.