

Heritage College Student Success Plan—Ongoing Activities

NUMÉRO	PARTICULARITÉ <i>(Programme, cours, discipline, élèves du 1^{er} trimestre, de 1^{ère} année, en fin de parcours)</i>	OBSTACLE À LEVER <i>(Problème à solutionner)</i>	MOYEN RETENU <i>(Stratégie, activité, action ou mesure d'aide à la réussite)</i>	INSTANCE RESPONSABLE <i>(Autorité, unité administrative ou fonction de la personne responsable)</i>	ÉCHÉANCE <i>(Mois, trimestre ou année scolaire)</i>
*1	All Students	Course Success in Second Language	Language Lab will continued to be supported. See also #17.	Modern Languages Department	ongoing
3	All 1st semester students new to the College	Retention/Graduation	FITS : The FITS or Freshman Integration Tracking System is a tracking system currently in use at Heritage College. It is designed to monitor the progress of all first-year students, to analyze the information collected and to develop strategies to improve their chances of success. Further assessment of this utility is being conducted.	Student Services/Student Success Cte.	ongoing
4	Early Childhood Care and Education, NewMedia and Publication Design, Computer Science, Nursing, Business Administration, Visual Arts	Course Success/Graduation	PAC : Program Advisory Committees (PAC) have been developed in 10 of 11 programs at Heritage College. Operating guidelines provide the parameters under which each Program Advisory Committee functions. Each PAC includes representatives from regional businesses and organizations who, with the College, discuss ideas in order to keep the curriculum current. This enables students to graduate with skills that are up-to-date thus enhancing their chances of future success.	Program Coordinators	ongoing
5	All 1st year students	Course Success	The Information Literacy Program (ILP) : The ILP is designed to introduce first-year students to information retrieval methods in a modern library setting. Students acquire the basic skills needed to research topics in the library, including the use of tools such as CD-ROMs, and the internet.	Library and Department Coordinators	ongoing
6	All Students	Course Success in Second Language	Cléo : The Centre de langue écrite et orale is designed to provide students with special out-of-class individual teacher help when requested by the student. It also provides students with access to the language lab outside of regular class time. Students can practise on their own, make up for missed assignments or for lost lab time. It is an important asset to successful language acquisition at the College. The College will gather statistics on use and effectiveness.	Academic Services	ongoing
8	Graduating students	Graduation	The Heritage Endowment Fund a privately subscribed trust set up to provide scholarships for graduates of Heritage College. It is supported by invested donations of the community, the interest from which is given out in awards at graduation to those students whose performance has been judged to be the most outstanding in each of the programs. The purpose of The Endowment Fund is to recognize and support student success at Heritage.	Board of Directors of Endowment Fund	ongoing

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9	<i>All Students</i>	<i>Retention</i>	The College has hired a person responsible for the organizing and co-ordination of student activities . This person works with students to encourage and motivate involvement.	<i>Student Services</i>	ongoing
12	Early Childhood Care and Education, NewMedia and Publication Design, Computer Science, Nursing, Business Administration, Visual Arts	<i>Course Success. See Plan #4 on previous page.</i>	Regional employers will be invited to participate in the revision of program content in the career sector. They also act as advisors in matters of course retention, job opportunities, co-op placements and technology requirements.	<i>Academic Programs</i>	ongoing
13	<i>All Students</i>	<i>Course Success/Graduation</i>	The College provides the necessary resources to release faculty for program revision .	<i>Academic Services</i>	ongoing
14	<i>All Students</i>	<i>Retention</i>	The College hired a full-time professional for the recruitment and retention of students . This individual informs potential students about the College and its programs and promotes the College in the community. The College believes that better informed students make better program choices.	<i>Director General</i>	ongoing
17	<i>All Students</i>	<i>Course Success in Second Language</i>	The College has undertaken to improve the teaching of French Second Language by reaffirming its importance. The College will develop guides for the selection and use of evaluation instruments that respect IPESA especially with regard to marks given for class participation. The College will study and analyze in depth the factors that impact upon the passing of courses and the reasons students abandon their studies.	<i>Modern Languages/ Academic Services</i>	ongoing
18	<i>All Students</i>	<i>Retention/Course Success</i>	The College and the Ministry have undertaken to build a sports facility . The construction project is completed.	<i>Director General</i>	completed
22	<i>1st semester students</i>	<i>Retention</i>	The College holds evening orientation sessions in April and May for incoming students and their parents. These sessions are very well attended by students and their parents, with high participation by staff. Both academic and non-academic information are presented. The College is reviewing the merits of expanding this activity to include a week of activities similar to the objectives of "frosh week".	<i>Student Services</i>	ongoing

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23	Aboriginal Students	Retention/Course Success/Graduation	The College has created a council to advise it on educational issues affecting Aboriginal students . It serves as a consultative body on all subjects relating to the support of students in both Aboriginal-specific and mainstream programming services.	Academic Dean's Office	ongoing
24	All Students	Graduation	The College promotes the importance of the graduation ceremony to the entire College community, teachers, parents and students. Full participation in the ceremony on the part of the whole community will be encouraged.	Student Services	ongoing
25	All Students	Course Success	Release time is given to teachers for special work with students .	Academic Services	ongoing
27	Aboriginal Students	Retention/Course Success/Graduation	The College has created a half-time permanent position for advising and counselling Aboriginal students . The advisor provides annually a report with recommendations.	Student Services	ongoing
30	All Students	Retention/Course Success/Graduation	Because technology provides the underpinnings for many specific programs of the College, and because it is important to the success of students, the College is committed to increasing the technology currently available and to continually upgrading it.	Academic and Computer Services	ongoing
32	1st semester students	Course Success	The course offerings of the Bridging Program Profiles are reviewed annually with a view to better assist student needs	Academic Services	ongoing
34	All Students	Course Success/Graduation	All Departments will be encouraged to review and, if necessary, revitalize their student mentor program .	Academic departments	ongoing
35	Computer Science/Business Administration/ NewMedia Students	Retention/Graduation	Co-op (ATE) provides students with workplace experience. During the course of their program, they work and gain competence. Infrastructure and supporting manuals have been created. Evaluation and development of new co-op programs are on-going.	Academic Services; Co-op Coordinators	ongoing
36	Aboriginal Students	Course Success	The College will continue to expand Distance Education , particularly for its most remote constituents. It will continue to solicit the MEQ to recognize the importance of non-formal teaching especially for Aboriginal students.	Continuing Education	ongoing
37	High Achieving Students	Course Success/Graduation	The College has established a computerized Dean's Honour Roll through GEC/NT software.	Academic Services	ongoing

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39	<i>All Students</i>	<i>Course Success/Graduation</i>	Further develop a Heritage College definition of success that takes into account the special circumstances of the College. This will be done within the discussions for the College's Educational Project. It will follow upon discussions with staff, employers, the aboriginal communities, and on the statistical data collected from out-of-province educational institutions.	<i>Student Success Cte., Academic Services</i>	ongoing
40	<i>All Students</i>	<i>Retention/Course Success/Graduation</i>	Heritage will advertise its facilities and promote itself as a community, educational and cultural resources centre .	<i>Senior Management Team</i>	ongoing
41	<i>All Students</i>	<i>Retention/Course Success/Graduation</i>	Conduct needs assessments in Student Services .	<i>Student Services</i>	ongoing
42	<i>Out-of-town Students</i>	<i>Retention/Course Success</i>	The College will continue to explore with the Cegep de l'Outaouais the building of a student residence .	<i>Student and Building Services</i>	ongoing
44	<i>Incoming Students</i>	<i>Graduation</i>	The College will establish a systematic process that involves the identification, documentation, assessment and recognition of learning acquired through previous work and life experience.	<i>Academic Services</i>	ongoing
45	<i>Technology Programs</i>	<i>Course Success/Graduation</i>	Initial contacts are being made with local hi-tech industries to introduce them to Heritage College. The intent is to initiate further dialogue and involvement.	<i>Liaison Officer, Technology Programs, Academic Services</i>	ongoing
46	<i>Graduating Students</i>	<i>Graduation</i>	The professional responsible for the alumni dossier will establish contact with College graduates and create a viable alumni program .	<i>Promotion Officer</i>	ongoing
47	<i>All Students</i>	<i>Course Success</i>	The College has initiated collection of data that will provide information that links course success rates with projected success over time through the purchase of statistical tools and software.	<i>Academic and Student Services</i>	ongoing
48	<i>All Students</i>	<i>Course Success</i>	A standing committee for Student Success was established whose mandate is to review, consult, and advise on matters related to student academic performance, particularly concerning student success/retention	<i>Academic Senate, Academic Services</i>	ongoing
49	<i>All Students</i>	<i>Course Success/Graduation</i>	January workshops for all staff on collective action concerning student success are conducted and follow-up is ongoing	<i>Academic Services</i>	ongoing

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