

**REFERENCE DOCUMENT #B2.1.**  
(supporting material for *Cégep Heritage College Bylaw #2*  
concerning the *Collection of Student Fees*)

Revised October 30, 2012

**SCHEDULE OF STUDENT FEES**

ARTICLE #	DESCRIPTION	AMOUNT
<b>3.1.1 Admission Fees –</b> Regular Education <i>(post SRAM admission deadline)</i>	<b>Application</b>	<b>\$30.00</b>
Penalty fee <i>(Other Fees)</i>	Late Change of Program Fee <b>for returning students</b> <i>(Change of programs received after the deadline: March 1 for the Fall semester and November 1 for the Winter semester)</i>	\$ 25.00
<b>3.1.2 Registration Fees</b>	<b>Each semester of study</b>	<b>\$ 20.00</b>
Penalty fee (Regular Education)	Late Course Confirmation (Regular Education)	\$ 50.00
	Late Registration Fee (Continuing Education)	\$ 50.00
Registration for optional courses (Regular Education)	See Reference Document #B2.1 Attachment	
Coop placements	Regular and Continuing Education	\$ 70.00 /placement
<b>3.1.5 Educational fees</b> (Regular and Continuing Education)	<b>Each semester of study:</b>	
	I.D. Card	\$1.50
	Handbook	\$5.00
	The Learning Centre	\$1.00
	Counselling/Orientation Services	\$4.00
	Academic Information/ Career Library	\$2.50
	Academic Documents/ Materials fees	\$10.00
	Choices	1.00
	<b>TOTAL</b>	<b>\$25.00</b>
<b>Library penalty fees</b> (Regular and Continuing Education)	Overdue books	\$ 0.25/day
	Overdue reserve books	\$ 1.00/hour (maximum charge = \$20)
	Lost books	Cost of book ( plus \$50.00 administrative fee)