



As the only public CEGEP in Western Quebec offering post-secondary English language education, Cégep Heritage College is committed to the social, cultural and economic advancement of the community. Its first priority is to provide to individuals and groups within that community, quality learning opportunities for the achievement of their education, career, and life-long goals.

HOURLY TEACHERS FOR THE WINTER 2012 TERM IN THE CONTINUING EDUCATION DEPARTMENT

The College is seeking hourly paid professors to join a dynamic team to teach within the Continuing Education department in the Winter 2012 term for non-credited course offerings.

Accounting	Dates to be announced Tuesday & Thursday	6:30 pm to 9:00 pm	45 hours
JAVA	Dates to be announced Thursday	6:00 pm to 9:00 pm	45 hours
MS Office	Dates to be announced Monday & Wednesday	6:00 pm to 9:00 pm	60 hours
Web Page Design	Dates to be announced Tuesday & Thursday	6:00 pm to 9:00 pm	60 hours

Job Duties

In a general way, the professor's teaching load shall include: preparation of course outline; preparation of classes, labs and fieldwork; teaching classes, labs and fieldwork; adaptation; support and supervision of students; revision of corrections at the students' request.

Qualifications

Bachelor's Degree in a related field would be considered an asset and/or a combination of industry experience related to the courses being taught. Minimum of one (1) year teaching experience is required.

Ability to:

- Create a dynamic, challenging, and motivated learning environment
- Adapt to a variety of student needs and provide appropriate academic and career development support
- Utilize excellent communication and interpersonal skills
- Demonstrate knowledge of subject matter through academic or non-academic experiences
- Apply theoretical concepts to current workplace needs and skill requirements
- Provide assistance and display leadership in the on-going development of the Continuing Education department at Cégep Heritage College
- Stay abreast of changes and new program requirements through regular professional development activities
- Must be flexible as required by the department workloads
- Must be willing to work collaboratively within a Continuing Education team.

Send resumé as soon as possible.

How to Apply

- By e-mail: (preferred) hr@cegep-heritage.qc.ca. Please use Microsoft Word or a standard text file.
- By Fax: (819) 778-7364
- By mail: Cégep Heritage College-Human Resources, 325 Cité des Jeunes Blvd., Gatineau, QC J8Y 6T3

Only those candidates selected for an interview will be contacted.

Cégep Heritage College applies an Equal Access program and encourages women, Aboriginal peoples, members of visible and ethnic minorities and handicapped persons to apply.